



Brimpton Church of England
Primary School

SUPPORTING PUPILS WITH MEDICAL CONDITIONS POLICY

Brimpton C of E Primary School

Approval Date: September 2023
Next Review Date: September 2024



Brimpton Primary School
Brimpton Lane
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Supporting Pupils with Medical Conditions Policy

Brimpton Church Of England Primary School

Document Control

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| Version: | V2 | Date Created | Jan 2015 |
| Author: | P&C Committee | Date Modified | July 2023 |
| Status: | Statutory | Frequency of Review | Annually/FGB |

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| Head Teacher | Sign & Date: |  |
| Chair of Governing Body | Sign & Date: |  |

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|-------------------|-----------|----------------|--|
| Date Approved: | Sept 2023 | | |
| Next Review Date: | 2024 | Date Reviewed: | |
| Next Review Date: | 2025 | Date Reviewed: | |
| Next Review Date: | 2026 | Date Reviewed: | |
| Next Review Date: | 2027 | Date Reviewed: | |

This policy should be read in conjunction with the following policies if applicable:

- Health and Safety policy
- Access action plan
- Equalities
- DFE Guidance
- SEND policy

This policy is written in regard to Section 100 of the Children and Families Act.

Aims

- To ensure pupils at school with medical conditions, in terms of both physical and mental health, are properly supported so they can play a full and active role in school life, remain healthy and achieve their academic potential.
- To ensure the needs of children with medical conditions are effectively supported in consultation with health and social care professionals, their parents and the pupils themselves.

Procedure

The headteacher is responsible for ensuring that whenever the school is notified that a pupil has a medical condition:

- Staff are suitably trained
- All relevant staff – TA's, Supply teachers, Lunchtime controllers etc are made aware of the child's condition (in severe life threatening conditions such as nut allergies, then a photograph of the child will be displayed discreetly in the office and classroom with the nature of the condition).
- Staff cover arrangements are made in case of staff absence
- Risk assessments are undertaken for visits and activities outside of the normal timetable
- An Individual Educational Health Care Plan should be developed with external agencies
- Some children may have an Individual Educational Health Care Plan (EHCP) which is monitored by the SENDCo
- Transitional arrangements should be made between schools and year groups
- Measure should be adjusted when a child's needs change

Any pupil with a medical condition which requires medication or support in school (on a regular basis) should have an individual health care plan which details the support that child needs. If the parents, healthcare professional and school agree that a EHCP is inappropriate or disproportionate, a record of the child's medical condition and any implications for the child will be kept in the school's medical record and the child's individual record.

Individual Educational Health Care Plan (EHCP)

The following information should be considered when writing an EHCP:

- The medical condition; its triggers, signs, symptoms and treatments
- The pupil's resulting needs – including medication and other treatments; times, facilities and equipment
- Specific support for the pupil's educational, social and emotional needs
- The level of support required in an emergency
- Who will provide support, their training needs, expectation of their role etc
- Who in school needs to be aware of the child's condition and the support required
- Arrangements for written permission from parents and Headteacher for medication to be administered by a member of staff or self-administered (children who are competent should be encouraged to manage their own medicines, with an appropriate level of supervision).
- Separate procedures for school trips or other school activities outside of the normal school timetable
- What to do if the child the refuses to take medicine or carry out the necessary procedure
- What to do in an emergency – who to contact or carry out the necessary procedure
- Where a child has a SEND, but does not have an Education, Health and Care Plan, their special educational needs should be mentioned in their Individual healthcare plan.

Roles and Responsibilities

Supporting a child with a medical condition during the school hours is not the sole responsibility of one person. The school will work collaboratively with any relevant person or agency to provide effective support for the child.

The Governing Body

- Must make sure that this policy is implemented
- Must ensure that sufficient staff receive suitable training (e.g. anaphylaxis training)

- Must ensure the appropriate level of insurance is in place and reflects the level of risk

The Head Teacher

- Should ensure that all staff are aware of this policy and understand their role
- Should ensure that all staff who need to know are informed of the child's condition
- Should ensure sufficient numbers of staff are trained to implement the policy and deliver EHCP's in emergency and contingency situation
- Should contact the school nursing service in the case of any child with a medical condition who has not been brought to the attention of the school nurse

School Staff

- Any staff member may be asked to provide support to pupils with medical conditions, including the administering of medicines – although they cannot be required to do so
- Should receive sufficient and suitable training and achieve the necessary level of competency before taking on the responsibility of supporting the child
- Any staff member should know what to do and respond accordingly when they become aware that a pupil needs help
- School staff should ensure that a witness is available when administering any medication and sign the relevant documentation to say that it has been administered

School Nurses

- Are responsible for notifying the school when a child has been identified as having a medical condition which will require support in school
- May support the staff on implementing a child's EHCP

Other Healthcare professionals

- Should notify the school nurse when a child has been identified as having a medical condition
- May advise on developing healthcare plans
- May provide support for particular conditions (e.g. asthma, diabetes)

Pupils

- Should, wherever possible, be involved in discussions about their medical support needs and contribute to, and comply with, their EHCP

Parents

- Must provide school with sufficient and up-to-date information about their child's medical needs
- Are the key partners and should be involved in the development of the EHCP
- Should carry out any action they have agreed to as part of the EHCP

Further Information

- The school does not have to accept a child identified as having a medical condition at times when it would be detrimental to the health of that child or others to do so.

The following practice is considered not acceptable:

- Preventing children from easily accessing their medication and administering it when and where necessary
- Assuming that children with the same condition require the same treatment
- Ignoring views of the child, their parents; ignoring medical advice
- Sending children with medical conditions home frequently or preventing them from staying for normal school activities – unless specified in the EHCP
- Penalizing children for their attendance if their absences are related to their medical condition
- Preventing children from drinking, eating or taking toilet breaks whenever they need to in order to manage their medical condition effectively (e.g. diabetes).
- To require parents to attend school to administer medication
- Preventing children from participating, or create unnecessary barriers to children participating in any aspect of school life, including school trips (such as requiring parents to accompany the child – the parents, may however wish to do so and the school will accept this)

Complaints

Should parents or pupils be dissatisfied with the support provided they should discuss their concerns directly with the school. If this does not resolve the issue, they should make a formal complaint via the school's complaints procedure.